

# HETI Awards in Psychiatry and Mental Health: 2025-2026

## Psychiatry Special Training Awards

### Guidelines for the provision of Psychiatry Special Training Awards and submission of applications

Thank you for your interest in the HETI Psychiatry Special Training Awards.

#### General

The Psychiatry Special Training Awards will be offered for varying periods, up to a maximum of one-year full time equivalent and will commence in February 2025. Part-time training is acceptable.

Please note training positions funded through the Awards are to be supernumerary to the core establishment. Awards will not be granted to fill a pre-existing training position.

Applicants will be at a stage in their professional education and training at which a period of training is considered appropriate to gain practical experience and knowledge in their chosen field, including, if applicable, the conduct of research. At the discretion of HETI, the Award recipient may be required to undertake a course as a prerequisite for the granting of the Psychiatry Special Training Award (examples include, the NSW Child Psychiatry Advanced Training Formal Education Course, the Forensic Advanced Training Course), refusal to undertake such a course may exclude the grant of a Psychiatry Special Training Award to the applicant.

The applicant must submit a proposal to HETI that addresses the rating criteria (as set out below) and give details of the selected training area in psychiatry in which the applicant wishes to receive further training. The applicant must demonstrate that adequate experience, training course and satisfactory supervision are available to them in their chosen field.

Applicants must have at least one supervisor and may have one or more co-supervisors. At least one of these supervisors or co-supervisors must hold a current clinical appointment relevant to the proposal. The supervisor must be a person that HETI recognises in the field in which the proposed training is to be conducted.

#### Eligibility

Applicants for the Psychiatry Special Training Award must be Australian Permanent Residents and must, during the term of the Training Award, be a resident in New South Wales and be:

- doctors undertaking Stage 3 Training with the Royal Australian and New Zealand College of Psychiatrists (RANZCP); OR
- doctors who are new Fellows of the RANZCP;
- doctors who wish to train in areas of psychiatry where little or no training is available and where training is designed to enable them to acquire skills which would not be possible without the Psychiatry Special Training Award; OR
- doctors enrolled or planning to enrol to train and investigate the area of psychiatry for which the Special Training Fellowship has been applied.

The Psychiatry Special Training Awards are open to and are designed to enable applicants to receive further training in the area of psychiatry, the subject of the application for a Special Training Award, which would not be possible without the Special Training Awards.

Applications from past Awardees will be accepted but please note that a maximum of two Awards will be granted to an individual irrespective of the quantum of the Awards.

## Submitting an Application

If you wish to apply please submit the following:

- A completed application form;
- A detailed report outlining your proposed training experience, timetable, the educational activities that you plan to undertake and the supervision that you will receive during the period of the award. The report must not exceed 1,000 words and should include a justification for seeking training in the proposed field of study and should also address the rating criteria as per the following:
  - Quality of proposal and outcome goals (25%)
  - Quality of supervision and setting (25%)
  - Alignment with national or state priorities in mental Health (15%)
  - Applicability to the NSW public health system (10%)
  - Benefit of training to applicant (consider training gaps) (10%)
  - Translation opportunities to achieving benefit for mental wellness (15%)
- Completed and signed Support for Application forms from the following:
  1. Director of Training in the area in which the award will take place, stating that they support your proposal and that the training can be successfully undertaken in their Area;
  2. Director of Training in your current network if different from the above, stating support for your proposal and the implications of moving into a different training network have been addressed;
  3. Where applicable, Director of Advanced Training for the subspecialty in which the award will take place, stating that they would support an application to the RANZCP Branch Training Committee for the training in the proposal to receive accreditation by the RANZCP for that advanced training program;
  4. Supervisor of the proposed award, stating that they support your proposal, will provide supervision for it according to RANZCP guidelines and will attend with you (this can be by videoconference) if you are offered a selection interview;
- Evidence of completion of Stage 2 training of the Fellowship Program;
- A Curriculum Vitae (CV) including publications where applicable.

## Assessment of Applications

Applying for the Psychiatry Special Training Awards is a two-stage process as follows:

1. Applications will be accepted and once received may be sent to a panel for independent review. It is expected that some applications will be culled at this point.

2. Those applicants who pass the culling process will be invited to proceed to interview. Please note applicants will need to make arrangements to have their supervisor attend in person or via videoconference on the day of the interview or the application will not proceed.

If you are successful and your proposal has a research component ethics requirements will be discussed before commencing your Award.

Please note that once you have accepted an Award, your name and the Award will be displayed on the HETI website for the duration of your Award.

Applications close on 9 August 2024. **No late or incomplete applications will be accepted.**

Please send your complete application via email, in one package, to Ms Neridah Callaghan at [neridah.callaghan@health.nsw.gov.au](mailto:neridah.callaghan@health.nsw.gov.au). Please contact HETI if you do not receive an email acknowledgement of your application being received. Please note the onus is on the applicant to ensure that all supporting documentation is completed and submitted by the due date.

If you should have any queries or require further information, please contact Neridah Callaghan on 9844 6329 or via email.

## **Financial administration of the Psychiatry Special Training Award**

The Awards are offered at the basic **4<sup>th</sup> year registrar rate**. This is currently \$139,187 subject to award increases.

If you are successful in your application, HETI will advise the entity (LHD or SN) in which your position will be situated and offer them the full funding for your position, salary and on costs (pro rata if for a part-time position). The entity will then offer you a contract for the position through which you will undertake your Award in addition to standard employment requirements.

**HETI strongly recommends you discussing the financial and employment implications of accepting an Award with your human resources department and Director of Training prior to submitting your application. If your proposal involves moving into a different training network, please ensure that the appropriate arrangements for relocation or secondment have been discussed. This is important so that you can ascertain any local issues that might impact on you during the term of the Award.**